St. XAVIER'S
CATHOLIC COLLEGE OF ENGINEERING
(Autonomous)
Chunkankadai, Nagercoil - 629003
Kanyakumari District, Tamil Nadu

An Autonomous Institution Affiliated to Anna University, Chennai
Accredited with 'A' Grade by NAAC
UG Programs(ECE,EEE,Mech,Civil,CSE & IT) Accredited by NBA
Recognized under section 2(f) & 12(B) of UGC Act, 1956
UG Programs(ECE,EEE,Mech,Civil,CSE & IT) ,
MBA & MCA Programs Permanently Affiliated

BUILDINGS AND WORKS COMMITTEE MEETING - VIII

Dated: 25-04-2026 **Time: 3.00 PM**

Venue: Board Room

Members Present: Enclosed

Minutes of Meeting

The eighth Buildings and Works Committee meeting was held in the Board Room at 3:00 p.m. on 25/04/2026. The Principal welcomed the members, and presented the agenda.

Agenda

8.1 Confirmation of the minutes of the previous meeting and action taken report.

8.2 Review of the construction works completed during the semester.

8.3 Review of the maintenance works completed during the semester.

8.4 Consideration of proposed works for the coming year.

8.5 Other matters

Item 8.1: Confirmation of the Minutes of the Previous Meeting and Action Taken Report

The minutes of the previous Building and Works Committee meeting was placed before the Committee. The action taken on the decisions of the previous meeting was reviewed and noted.

Resolution: The Committee approved the minutes of the previous meeting and the action taken thereon.

Item 8.2: Review of the Construction and Maintenance Works completed during the Last Semester

(a) Construction Works completed during the Last Semester

The Committee reviewed the construction works completed during the last semester. The details of the completed works were noted and recorded.

Action taken: Noted.

S. No.	Nature of Works	Cost (Rs)
1	AI Lab Renovation with Computer table	8,95,516.00
2	Road work	27,90,486.00
3	Compound wall work near I Gate (U/P)	57,000.00
4	Providing Washing stone in both gents hostel and ladies hostel	13,000.00
5	Name board work	5,50,000
	Total	**4,306,002.00**

(b) Electrical Works Completed during the Last Semester

The Committee reviewed the electrical works carried out during the last semester. The details were noted.

Action taken: Noted.

S. No.	Nature of Works	Cost (Rs)
1	EB Panel Rearrangement and Automatic generator ON/OFF	13,00,000
2	Intercom work	8,00,000
Total		21,00,000

(c) Ongoing works

The Committee discussed the ongoing works.

S. No.	Nature of Works	Cost (Rs)
1	Language lab renovation	7,00,000.00
2	Retaining wall for road	5,00,000.00
3	Electrical Drawing	-
4	Reception area interior work	13,00,000.00
5	Folding type Tables for Exam hall	12,74,000.00

Item 8.3: Review of the Maintenance Works Completed during the Semester

The committee reviewed the maintenance works carried out during the current semester including Electrical, Plumbing, and Carpentry works. The details along with expenditure were presented and discussed.

Electrical Maintenance Works

S. No.	Nature of Work	Cost (Rs)
1	Panel room Painting	33,000
2	Transformer maintenance work	1,23,926.00

3	Auditorium fan Control service work	34,220
4	AC maintenance	83,000
5	Providing lights and fans in Auditorium	1,75,000
6	D Block Lift service work	31,000.00
	Total	**4,80,146.00**

Plumbing Maintenance Works

S. No.	Nature of Work	Cost (Rs)
1	RO plant service	4,000
2	Water filter Fixing	70,500
3	Pipe line maintenance in near indoor stadium for garden	12,100
4	Toilet taps replacing work in ladies hostel and gents hostel	10,000
5	Plumping Items for maintenance work	60,000
Total		**1,56,600**

Carpentry Works

S. No.	Nature of Work	Cost (Rs)
1	Window hook replacing in CSE,IT and Civil class rooms	3500.00
2	Tables and benches repair work	6,600.00
3	Toilet door lock maintenance work	1100.00
4	Mosquito net fixing work in boys hostel	12,000.00
5	Cupboard work in MCA, security room, Placement, EEE machine Lab and canteen	56,000.00
6	Reading table for gents hostel	5500.00

Resolution: The Committee noted and approved the maintenance works completed during the semester.

Item 8.4: Consideration of Proposed Works for the Coming Year

The proposed construction and maintenance works for the upcoming year were presented to the committee along with the estimated costs as detailed below:

Proposed Construction Works

S. No.	Nature of Work	Amount (Rs)
1	Building for the new programme	3,00,00,000.00
2	Center of Excellence – smart manufacturing	6,00,000.00
3	Lift in A Block and F block	17,00,000.00
4	Connectivity Roof between Block to Block B at first floor	1,00,000.00
5	COE office additional Storage space	4,50,000.00

6	Temporary class room in drawing hall – Block F	3,00,000.00
7	Ladies Toilet – Urinals into Closet	4,00,000.00
8	Reception area interior work	15,00,000.00
9	Upgrading of Correspondent cabin and Principal cabin	30,00,000.00
Total		**3,80,50,000**

Proposed Maintenance Works

S. No.	Nature of Work
1	Replacement of urinal in all ladies toilets
2	Replacement of damaged drainage slab
3	Painting work in Placement
4	College Sub Station to distribution station cable fault identification and rectification.
5	7 kW Solar panel rearrangements in Mechanical block.
6	All Panel Cable Gland connection must be checked and maintain.
7	Replacement of 320 kVA Generator Display Panel.
8	Auditorium BLDC Motor Controller.
9	Maintenance of two 500 kVA Transformers and its Switch yard.
10	HT and Solar PV System approval.

Item 8.5: Other matters

The following additional matters were discussed during the meeting:

- A team was formed with the following members: Correspondent, Principal, Bursar, Dr. S. Frank Stephen, Mr. Jeeva Raj, Dr. S. Carmel Jawahar, Alumni Mr. Selva Prasanth, Er.T.R. Stalin Christopher, Er.M.Jeyaraj, Er. Jose, and Mr. Justin Thiraviam.
- Phase I – Construction of connectivity between block C and block B by May 2026.
- Phase II – Merging CSE labs 1 and 2 during June to July 2026.
- Phase III – Sewage treatment plant in ladies hostel.
- Stability check is to be done on the Rock Hostel for the construction of new building over the Rock Hostel.
- G+2 construction over Canteen building.

- To correct the power factor, plan to convert single phase automatic capacitance bank to 3 phase automatic capacitance bank.
- Campus WiFi system should be strengthened to connect WiFi phone (intercom).
- Cleaning device for solar panel.
- Overall college electrical drawing line sketch to be given to Dr. S. Frank Stephen.
- HD inspection report not yet received.
- HD panel work completed.

There being no other matters to discuss, the meeting concluded with a vote of thanks to the Chair.

Members present:

Sl.No.	Name	Designation
1.	Rev.Fr.S.Godwin Selva Justus	Correspondent, SXCCE
2.	Rev.Fr.R.Xavier Raj	Bursar, SXCCE
3.	Dr.J. Maheswaran	Principal, SXCCE
4.	Dr. V. Christus Jeya Singh	Vice Principal, SXCCE
5.	Mr. M. Jeyaraj	Management Member
6.	Er. T.R. Stalin Christopher	Management Member
7.	Mr.P.T Justin Thiraviam	OS, SXCCE
8.	Dr.J.Jerlin Regin	HoD/CE, SXCCE
9.	Dr.M.John Bosco	Asso.Prof/EEE, SXCCE
10.	Dr.S. Frank Stephen	AP/CE, SXCCE
11.	Mr.Maria Benzilal	Estate Officer, SXCCE

Members Absent:

Sl.No.	Name	Designation
1.	Mr.M.Inigo Valan	AP/Civil, SXCCE


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Rev.Fr.S.Godwin Selva Justus
Correspondent



Rev.Fr.R.Xavier Raj
Bursar



Dr.J.Maheswaran
Principal



Dr. V. Christus Jeya Singh
Vice Principal



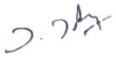
Mr. M. Jeyaraj
Management member



Er.T. R. Stalin Christopher
Management member



Mr. P.TJustin Thiraviam
OS



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